Welcome To A Meeting of Your School Board

The Board is the official policy making body of the School District. The Board is composed of nine members, elected by the district residents, who serve three year terms of office without pay.

Currently our Board of Education Members include:

Joseph Garland, President
Michael Donahue, Vice President
Christopher Chimento
Maureen Hanse
Richard Jewett
Carol Ann Luccio
Jamie Dorr
Michael Petramale
Barton Wallace

SUPERINTENDENT OF SCHOOLS
The Superintendent of Schools serves as Chief Executive Officer of the District, providing educational leadership to the Board of Education, staff, students, and community. Responsibilities include supervising the operation of the schools, the instructional program, and management of district personnel. The Superintendent also advises the Board on the needs and programs of the school and is responsible for the administration of all policies adopted by the Board.

SUPERINTENDENT OF SCHOOLS
Mr. Randall Squier
731-1710

REGULAR BOE MEETING SCHEDULE 2016-2017
Meetings Begin at 6:30pm.

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>July 5, 2016</td>
<td>Middle School Library</td>
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<tr>
<td>September 1, 2016</td>
<td>Middle School Library</td>
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<tr>
<td>September 15, 2016</td>
<td>Middle School Library</td>
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<tr>
<td>October 20, 2016</td>
<td>EJ Arthur Elementary</td>
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<td>November 17, 2016</td>
<td>Middle School Library</td>
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<tr>
<td>December 12, 2016</td>
<td>EJ Arthur Elementary</td>
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<td>January 12, 2017</td>
<td>Middle School Library</td>
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<td>February 16, 2017</td>
<td>EJ Arthur Elementary</td>
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<td>March 16, 2017</td>
<td>Middle School Library</td>
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<td>April 25, 2017</td>
<td>EJ Arthur Elementary</td>
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<tr>
<td>May 18, 2017</td>
<td>Middle School Library</td>
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<tr>
<td>June 15, 2017</td>
<td>Middle School Library</td>
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Our Mission: The Coxsackie-Athens community works collaboratively to create personalized learning opportunities. We develop self-directed college & career ready students who are prepared to succeed in our global society.

Our Vision: Coxsackie-Athens inspires learners to achieve extraordinary success.

Coxsackie-Athens Central School District
24 Sunset Blvd.
Coxsackie, NY 12051
518-731-1700
www.cacsd.org
WELCOME TO THE MEETING

The C-A Board of Education welcomes residents, staff members, students, and other interested persons to its meetings. We appreciate your interest in, and concern for, our schools. School Board meetings are usually held on the third Tuesday of each month at 6:30 p.m. with locations either at the middle school or EJ Arthur. See this flyer or the website for each month’s location.

At the Board table are members of the Board, the Superintendent of Schools, Asst. Superintendent of Instruction, Asst. Superintendent of School Services and the District Clerk.

HOW BOARD MEETINGS ARE CONDUCTED
The Board President chairs the meeting. The meetings are conducted as a business meeting with the Board following the agenda and acting on action items in the agenda. The Board conducts its business through motions, discussion and action.

AGENDA
Copies of the agenda, which outline the order of business, are available to the public at each meeting and distributed to Board members in advance of the meeting date to allow time for study and review of information. The Board receives weekly updates and information on items that are part of the agenda. During the business meeting it may appear as if some items are being voted upon with little or no discussion. However, this is not usually the case as some items have appeared on a previous agenda or may have been discussed at length at a special meeting or in executive session.

MEETING AGENDA

| Call to order                        | VI. Request for information |
| Proposed Executive Session          | Public Input                |
| Approval of Minutes                 | VII. Est/planning future mtgs. |
| Public Input                        |                            |
| Communications                      | VIII.                        |
| Board Discussion                    |                             |
| Leadership Team Rprts               | IX. Executive Session, if needed |
| Superintendent Recomm              | X. Adjournment               |
| Program Matters                     |                             |
| Personnel Matters                   |                             |
| Business matters                    |                             |

PARTICIPATING AT BOARD MEETINGS
Meetings of the Board are open to the public but are not public meetings. However the Board provides input from the public at the beginning and end of each monthly meeting. The Board may need to limit the time for public participation in order to give adequate time and attention to regular business meeting agenda items.

Public Comment: The Board encourages public comment at Board meetings.
- Persons wishing to speak should indicate so on a public input form found at the sign-in table. Each person may comment to the Board once.
- The 1st public input session is reserved for those who have signed up to speak. The 2nd public input is for both agenda and non-agenda items.
- At the Public Input portion of the meeting, the Board President will ask persons wishing to speak to move to the podium and introduce themselves and any organization they may be representing at the meeting.
- Comments must be limited to three minutes and should relate to agenda items during the 1st input period.
- The Board does not generally respond immediately to issues raised, but may ask clarification questions.
- After the Board has asked questions (if any) the speaker is thanked and he or she will leave the podium.
- The Board will direct the administration to research the concerns presented and generally there is no discussion between the speaker and the Board.
- The Board will not deliberate or take action regarding requests presented at this meeting.
- If public follow-up is required, it will be presented at a subsequent meeting.

EXECUTIVE SESSION
The Board meets in executive session to discuss personnel matters, labor negotiations, and other matters that are confidential, as defined by the Open Meetings Law of the State of New York. Executive sessions may only be held by resolution at a regularly scheduled and advertised open meeting. All executive sessions are closed to the public and no official action may be taken unless permitted by law.

SPECIAL SESSIONS/WORKSHOPS
In addition to its regular meetings, the Board may hold special meetings or workshops. Special meetings are planning sessions at which the Board receives from the Superintendent of Schools reports and information regarding the management of the School District. During special sessions, Board members have the opportunity to study and discuss specific topics in depth and to review items to be acted upon at future business meetings. Special sessions/workshops are open to the public and the public may observe deliberations but may not participate.

RESPONSIBILITIES OF THE BOARD
The Board of Education is responsible for establishing the quality of education in the District. It serves as a liaison between the school and the community. The Board:
- Defines the philosophy of the District.
- Establishes the policies for the operation of the District.
- Recruits and hires the superintendent.
- Sets goals and targets to achieve educational progress.
- Evaluates the effectiveness of district programs and services.
- Adopts and monitors a budget consistent with educational needs and community resources.
- Communicates the needs and progress of the District to the community, educational governing boards, and legislators.
- Acts on recommendations set forth by the superintendent regarding financial, personnel/operational, and curriculum items.

QUESTIONS
Community residents having questions regarding specific aspects of the schools’ programs may obtain the best information by talking directly with a student’s teacher or Building Principal. Information on a district-wide program or special concern may contact the Superintendent.